



NOMINATION FORM COVER SHEET

Send the completed original and 1 copy of this form, along with the written nomination package and 1 copy to:

Mary Bleecher (#0000)
7900 E. Dartmouth #46
Denver, CO 80231-4265
Phone: 303-750-3703
Email: marybleecher@q.com

Nomination(s) must be received by June 1, 2019

AWARD CATEGORY: _____

NOMINEE: _____

NARFE CHAPTER _____ AND MAILING ADDRESS:

NOMINATOR SIGNATURE: _____

PHONE NUMBER WITH AREA CODE: _____

NARFE POINT OF CONTACT: _____

PHONE NUMBER WITH AREA CODE: _____

CHAPTER PRESIDENT SIGNATURE: _____

PLEASE ENSURE THE NOMINATION PACKAGE INCLUDES:

1. Nomination form cover sheet (original and one copy)
2. Nomination justification narrative (not to exceed 2 pages, original and 1 copy)
(Remember to begin by restating criteria factors that are being supported in the narrative)
3. A short summary statement about Nominee(s) and their accomplishment for use during presentation of the award (original and 1 copy)
4. Small Chapter _____ (300 below) Large chapter _____ (301 and above)

DUE DATE: JUNE 1, 2019



NOMINATION FORM HALL OF FAME AWARD

This nomination is submitted for a Hall of Fame Award for:

Active Federal Employee Retiree Spouse (Circle the appropriate category)

If he/she is currently serving as an officer, either appointed or elected – please specify all offices and dates:

Chapter # _____ Phone # _____ E-Mail _____

Address: _____

Year in which Meritorious or Distinguished Service was awarded: _____

Additional awards/honors/commendations received:

EXPLANATION OF NOMINATION:

In the space below (use a second page if needed) describe the outstanding service which is the basis for this nomination. This is service which is long term, sustained and outstanding. The Hall of Fame Award is an award that recognizes service that is **of unusual and special benefit to the Federation.** In addition to the service to the Federation, Hall of Fame nominees are those who have performed service that is usually recognized by the National Headquarters. This might include serving on a National conference work group or furnishing research studies and reports or service as a member of a special study group. In other words, Hall of Fame performance goes beyond the Federation purview. Long term, outstanding service in a particular position or series of positions at the chapter level does not, by itself, qualify. Hall of Fame nominees are those who have **previously received either the Meritorious or Distinguished Service Award.**

NOTE: Do not base your nomination on such things as: long membership in NARFE, Community Service items, long service as a Chapter Officer, and outstanding service in a Chapter position or biographical information such as service in the armed forces.

DUE DATE: JUNE 1, 2019



NOMINATION FORM DISTINGUISHED SERVICE AWARD

This nomination is submitted for a Distinguished Service Award for:

Active Federal Employee Retiree Spouse (Circle the appropriate category)

If he/she is currently serving as an officer, either appointed or elected – please specify all offices and dates:

Chapter # _____ Phone # _____ E-Mail _____

Address: _____

EXPLANATION OF NOMINATION:

In the space below (use a second page if needed) describe the Distinguished Service which is the basis for the nomination. This Distinguished Service Award recognizes exemplary service **to the Federation**. This is service which significantly adds to the goals of the Federation.

Distinguished Service is of obvious benefit to the Federation and usually extends over a significant period of time (5 years). Distinguished Service is service which goes beyond the effective performance by an individual in a particular position (appointed or elected).

Outstanding performance of the requirements of a particular position does not necessarily designate Distinguished Service. Since the chapters have full authority to recognize outstanding and distinguished service by their members, such service does not necessarily translate to a Distinguished Service Award related to the Federation. The Federation Distinguished Service Award relates to **significantly improving the effectiveness of the Federation**. **NOTE:** Do not base your nomination on such things as: long membership in NARFE, Community Service items, long service as a Chapter Officer, or biographical information such as service in the armed services.

DUE DATE: JUNE 1, 2019



NOMINATION FORM MERITORIOUS AWARD

This nomination is submitted for a Meritorious Award for:

Active Federal Employee Retiree Spouse (Circle the appropriate category)

If he/she is currently serving as an officer, either appointed or elected – please specify all offices and dates:

Chapter # _____ Phone # _____ E-Mail _____

Address: _____

EXPLANATION OF NOMINATION:

In the space below (use a second page if needed) describe the Special Act which is the basis for this nomination. The Special Act could be a special project, research study, or other service of benefit to the Federation. This Special Act must be of special significance **to the Federation.** Special or long standing **service to the Chapter is not pertinent to this award.** The Special Act is such that it is beyond the expectation for the **Chapter position** this person occupies.

NOTE: Do not base your nomination on such things as: long membership in NARFE, Community Service items, long service as a Chapter Officer, or biographical information such as service in the armed services.



NOMINATION FORM COMMUNITY SERVICE AWARD

This nomination is submitted for a Community Service Award for:

Active Federal Employee Retiree Spouse (Circle the appropriate category)

If he/she is currently serving as an officer, either appointed or elected - please specify all offices and dates:

Chapter # _____ Phone # _____ E-Mail _____

Address: _____

Dates of Membership: _____

Time frame of Community Service: _____

Additional Awards/Honors/Commendations Received:

EXPLANATION OF NOMINATION:

In the space below (use a second page if needed) describe the Community Service which is the basis for this nomination. This Community Service Award recognizes a NARFE team/group or individual(s) for **volunteer service to the public within the year prior to the nomination due date**. Nominations must describe in detail how the nominee(s) contributed to outstanding community volunteer service based on involvement and leadership in community activities over a significant and sustained period of time. The impact of community service and/or additional honors and/or awards the nominee(s) has received for community service are factors. Special or long standing **service to the chapter is not pertinent to this award**. The community service is such that it is beyond the expectation for the chapter position this person occupies. **NOTE:** Do not base your nomination on such things as: long membership in NARFE, long service as a Chapter officer or biographical information such as service in the armed services.

AWARDS CRITERIA

Hall of Fame Award

This is service which is long term, sustained and outstanding. The Hall of Fame Award is an award that recognizes service that is of unusual and special benefit to the Federation. In addition to service to the Federation, Hall of Fame nominees are those who have performed service that is usually recognized by the National Headquarters. This might include serving on a National conference work group or furnishing research studies and reports or service as a member of a special study group. In other words, Hall of Fame performance goes beyond the Federation purview. Long term, outstanding service in a particular position or series of positions at the chapter level does not, by itself, qualify. Hall of Fame nominees are those who have previously received either the Meritorious or Distinguished Service Award.

Distinguished Service Award

The Distinguished Service Award recognizes exemplary service to the Federation. This is service which significantly adds to the goals of the Federation. Distinguished service is of obvious benefit to the Federation and usually extends over a significant period of time (5 years). Distinguished Service is service which goes beyond the effective performance by an individual in a particular position (appointed or elected). Outstanding performance of the requirements of a particular position does not necessarily designate Distinguished Service. Since the chapters have full authority to recognize outstanding and distinguished service by their members, such service does not necessarily translate to a Distinguished Service Award related to the Federation. The Federation Distinguished Service Award relates to significantly improving the effectiveness of the Federation.

Meritorious Service Award

The Meritorious Service Award recognizes a special activity by an individual which could be a project, study, or other service to the Federation. This activity would be of special significance for enhancing the mission of the Federation. While the activity could be an event of short duration, the enhancement of the Federation goals would be substantial. The special activity would be recognized as beyond the usual requirements of the position occupied by the incumbent of this position as the result of the person being appointed to a specific activity or the initiation and completion of an activity conceived by the individual as needed to improve operations of the Federation.

Community Service Award

The Community Service Award recognizes NARFE retiree teams, groups or individuals for volunteer service to the public. The nominee(s) must have contributed to outstanding community volunteer service based on involvement and leadership in community activities over a significant and sustained period of time. The impact of community service and additional honors and/or awards the nominee(s) has received for community service are factors. Special or long standing service to the chapter is not pertinent to this award. The community service is such that it is beyond the expectation for the chapter position this person occupies.