



NARFE

National Active and Retired Federal Employees Association

COLORADO FEDERATION OF NARFE

January, 2019

To: Chapter Presidents, Elected and Appointed Officers
From: Paula Simmons, Federation President
Subject: Reimbursement Allowance – June 27-June 28, 2019 State Conference.

The following reimbursement information is provided for the Executive Board, Federation Committee Chairpersons, Appointed Officers, and Chapter Presidents attending the Federation Conference June 27-June 28, 2019.

Mileage for attendance at the Federation Conference will be reimbursed at \$0.50 cents per mile for one round trip. If a round trip is less than 10 miles, reimbursement is not authorized. One night's lodging not to exceed \$100.00 will be reimbursed if supported by a paid lodging receipt.

Members authorized travel reimbursements are:

1. Elected Federation Officers
2. Appointed Officers (see Federation By-Laws, Article IV, Section 2)
3. Chapter Presidents or designated representative
4. Appointed Federation Committee Chairpersons including:

-Audit Chair	- State Legislation Chair
-By-Laws/Resolutions Chair	- Nominating Committee Chair
-Parliamentarian	- 2019 State Conference Chair
-Alzheimer's Chair	- Awards Chair
-FEEA Chair	- Newspaper Editor
-Sergeant-at-Arms	- NARFE-PAC Chair
-Ballot and Teller Chair	- CDL's

The officers serving in more than one position receive only one reimbursement. In accordance with the 2019 budget approved at the October 20, 2018 Executive Board meeting the Conference registration fee of \$40.00 is authorized for the Executive Board, Federation Elected and Appointed Officers, the Appointed Federation Committee Chairpersons, and Chapter Presidents.

The Federation can provide the above assistance. It is understood all costs of attendance are not covered and we encourage Chapters to provide additional assistance.

Paula Simmons, Federation President

NARFE: The "E" is silent, but we are not."