

TO: Chapter Presidents,

As a guide to help you disseminate to members the enclosed material and any other information given to you, a check off list below will indicate when these items need to be returned to the appropriate designation. So, mark your calendar! Any questions please let me know.

**TIME LINE FOR DISTRIBUTED MATERIAL**

- |  |                       |
|--|-----------------------|
| <input type="checkbox"/> RESOLUTIONS                 | <b>March 18, 2019</b> |
| <input type="checkbox"/> INTENT TO RUN FOR OFFICE    | <b>April 20, 2019</b> |
| <input type="checkbox"/> VOTING BALLOT               | <b>May 22, 2019</b>   |
| <input type="checkbox"/> AWARDS                      | <b>June 1, 2019</b>   |
| <input type="checkbox"/> REGISTRATION                | <b>June 15, 2019</b>  |
| <input type="checkbox"/> ALZHEIMER'S TICKETS         | <b>June 15, 2019</b>  |
| <input type="checkbox"/> NARFE/FEEA TICKETS          | <b>June 15, 2019</b>  |
| <input type="checkbox"/> Radisson Hotel Registration | <b>June 15, 2019</b>  |
| <input type="checkbox"/> REQUEST FOR REFUND          | <b>June 25, 2019</b>  |

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